



RESIDENTIAL SKYLIGHT INSTALLATION

A building permit is required for all skylight installations. Permits are required prior to installation or replacement of air conditioning units.

Permit Issuance

Permits for skylights installations that do not cut any rafters or joists can be obtained on-line at www.e-OneStop.net. Permits for all skylights can be obtained at the One-Stop Permit Center by providing three sets of the plans with the following information between the hours of 8:00 am – 12:00 noon:

- Roof plan to show location of skylight.
- Condominiums should include type of construction per 2001 California Building Code definition and the skylight shall be five feet away from party walls.
- The ICBO/ICC number for skylights.
- Framing plan showing the size and spacing of existing rafters and ceiling joists and the framing of skylight well, including gypsum board, wall framing, insulation and any heading out that may occur.
- Indicate the framing system. If any prefabricated trusses are cut, provide engineering calculations and details. Where rafters, and/or ceiling joists are cut, double rafters and ceiling joists adjacent to skylight are required.
- Plastic skylights shall not be installed closer than four feet from each other. (2001 CBC 2603.7)
- Operable skylights shall be ten feet from all plumbing vents or the vent shall terminate three feet above the skylight. (2001 CMC 806)
- Smoke detectors to be provided in all sleeping rooms and adjacent hallways, multi-levels, and basements. (2001 CBC 310.9.1.2)

Inspections Required

Two inspections are required for skylight installations. The framing inspection should be scheduled after the framing has been completed and before the skylight is installed. The final inspection should be scheduled after all work is completed.

If you have any questions, please call the City of Sunnyvale Building Division at (408) 730-7444. Information is also available on the Building Division web site at: www.sunnyvalebuilding.com.